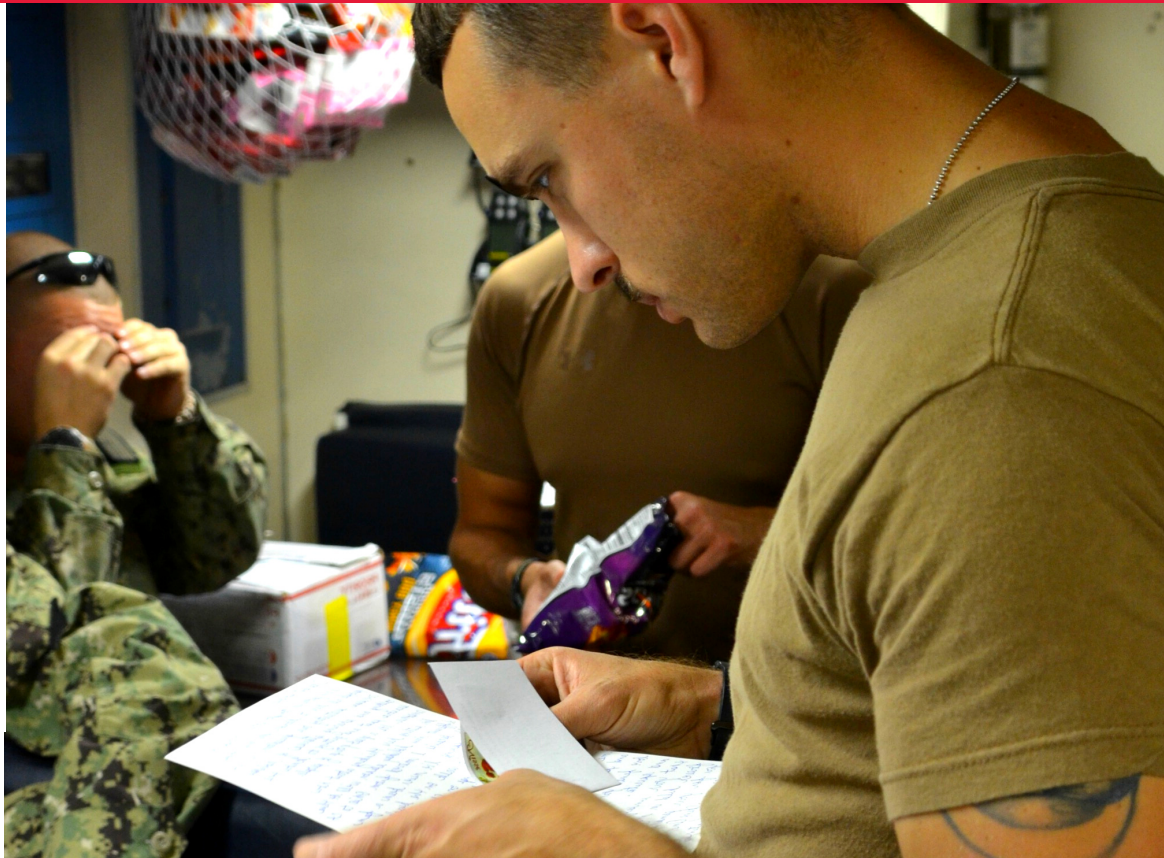




# LETTER WRITING:

## MILITARY



Thank you for volunteering with Operation Gratitude to write letters of gratitude for Deployed Troops, Veterans, Wounded Heroes & Caregivers, and Recruit Graduates. Please follow these guidelines when writing letters:

- **Write letters for:**
  - Deployed Troops, Veterans, Wounded, Ill & Injured Heroes and their Caregivers, and Recruit Graduates.
- **Address letters to the following:**
  - "Dear Deployed Troop", "Dear Veteran", "Dear Wounded Hero", "Dear Caregiver", "Dear Graduate"
- **Express your thanks for their selfless service to our country.**
- **Keep messages positive.**
  - Suggested topics include: expressing gratitude for their service, sharing hopeful messages, well wishes, and positive thoughts.
  - Prayers are welcome, however please avoid excessive religious comments.
  - Share about yourself, family, hobbies, work, school, pets, travel, interests, etc.
  - Abstain from writing about violence, killing, illness, injury, death, and dying, etc.
  - Avoid all mention of politics.
- **Refrain from including contact or distinguishing information for anyone under the age of 18.**
  - This includes last name, home or email address, phone numbers, school information, social media usernames and phone numbers.
- **If you are over 18, you may include your contact information so the letter recipient can reply.**
  - Recipients are not required to write back.
- **Can't find the words?**
  - Consider drawing or painting a picture instead. Please add a note to kids' drawings with their age.
  - Refrain from using glitter or confetti please!
- **Please leave letters out of individual envelopes.**
  - All letters will go through a screening process and the envelopes slow that down significantly.

Thank you!



Dear Hero,

---

---

---

---

---

---

---





Dear Hero,

---

---

---

---

---

---

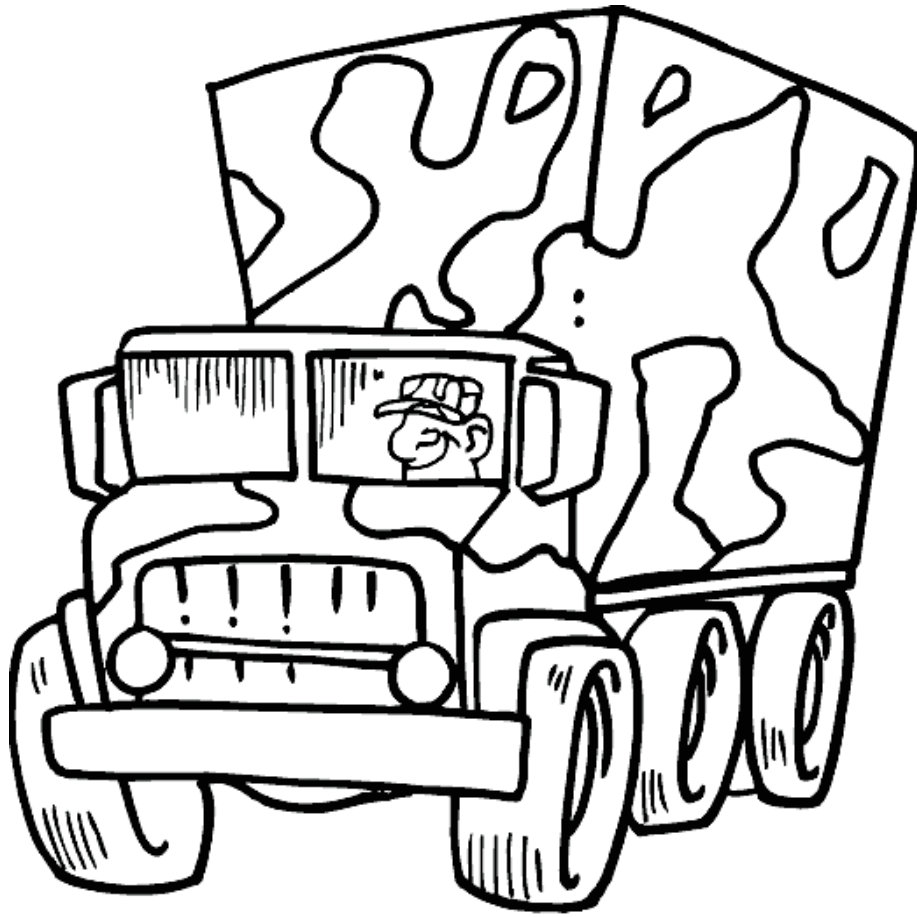
---

---

---

---





Dear Brave Warrior,

---

---

---

---

---

---

---

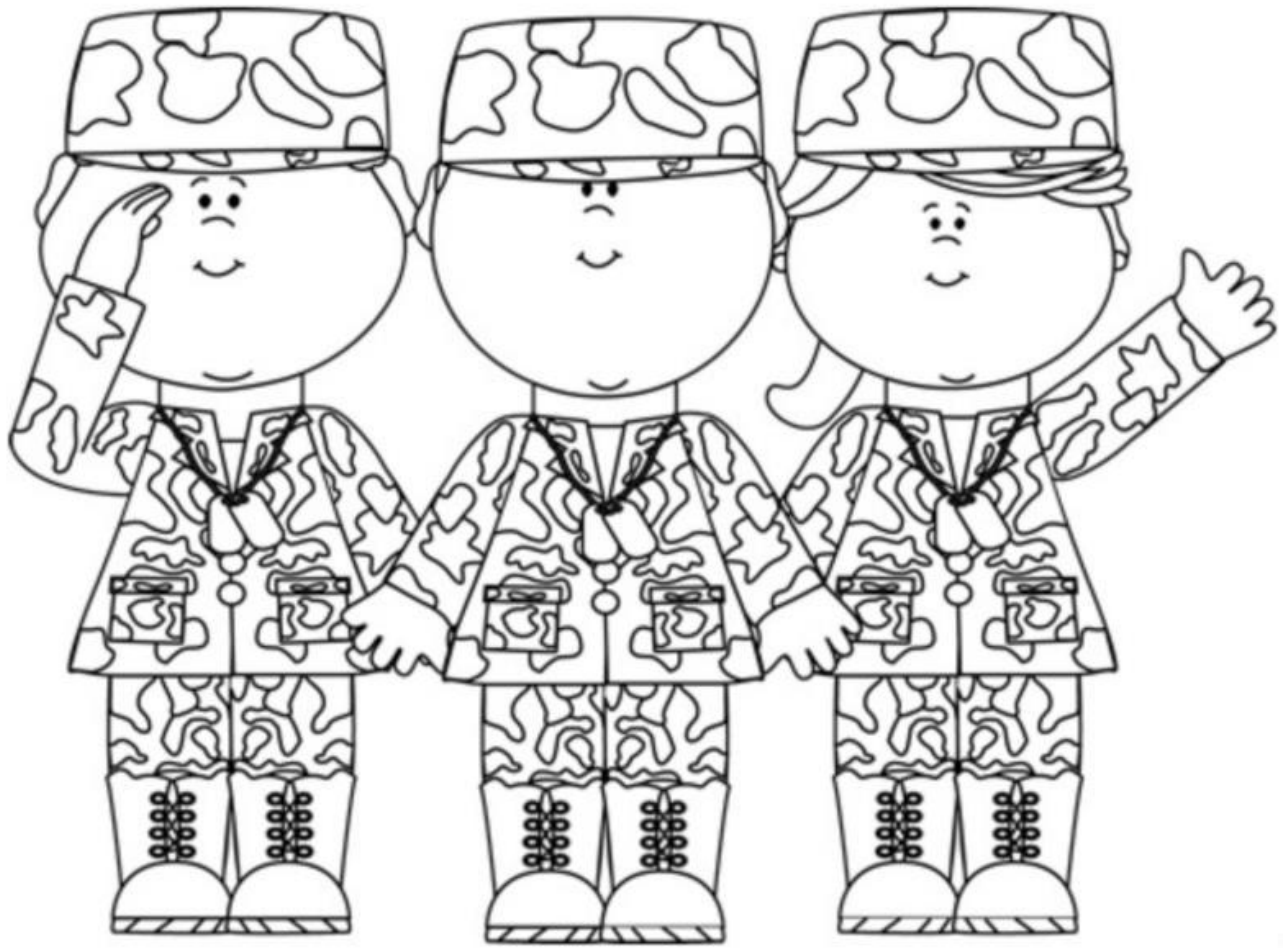
---

---

---



[www.OperationGratitude.com](http://www.OperationGratitude.com)



Dear Hero,

---

---

---

---

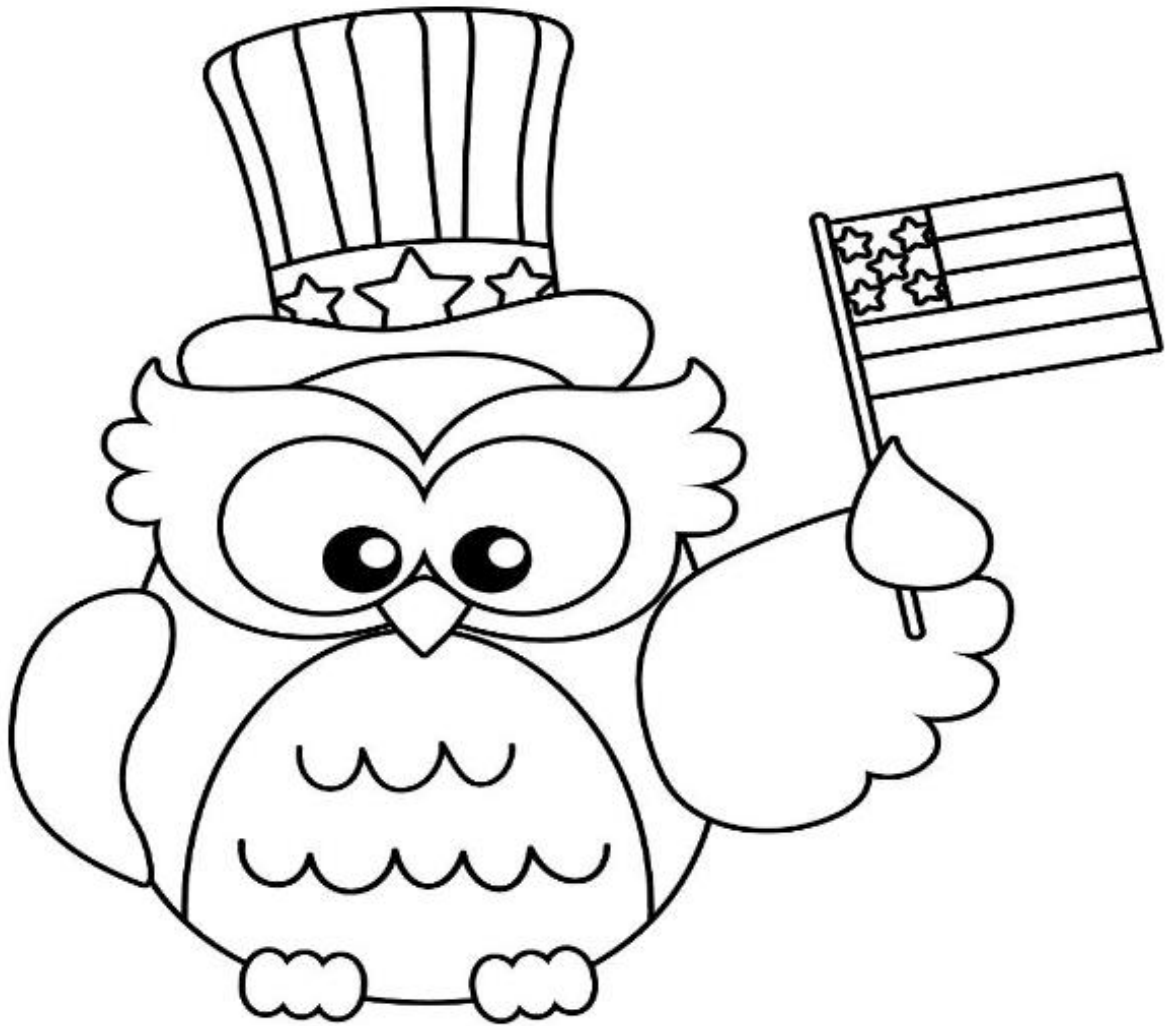
---

---

---

---





Dear Hero,

---

---

---

---

---

---

---

---





Dear Hero,

---

---

---

---

---

---

---

---





## LETTER WRITING: FIRST RESPONDERS

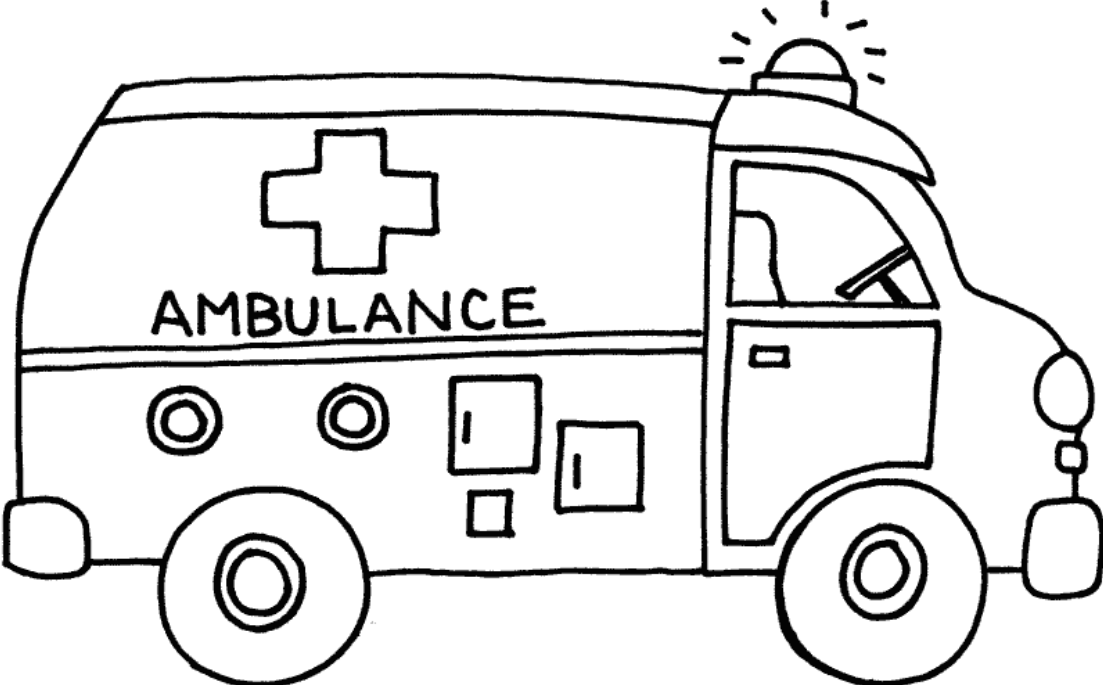
Thank you for volunteering with Operation Gratitude to write letters of gratitude for First Responders. Please follow these guidelines when writing letters:

- **Write letters for:**
  - Law Enforcement, Fire, EMS, Health Care Providers
- **Address letters to the following:**
  - "Dear First Responder", "Dear Health Care Provider", "Dear Law Enforcement Officer", "Dear Fire Fighter", etc.
- **Express your thanks for their selfless service to the community.**
  - These letters will be sent to First Responders across the nation, so please refrain from mentioning your specific community.
- **Keep messages positive.**
  - Suggested topics include: expressing gratitude for their service, sharing hopeful messages, well wishes, and positive thoughts.
  - Prayers are welcome, however please avoid excessive religious comments.
  - Share about yourself, family, hobbies, work, school, pets, travel, interests, etc.
  - Abstain from writing about violence, killing, illness, injury, death, and dying, etc.
  - Avoid all mention of politics.
- **Refrain from including contact or distinguishing information for anyone under the age of 18.**
  - This includes last name, home or email address, phone numbers, school information, social media usernames and phone numbers.
- **If you are over 18, you may include your contact information so the letter recipient can reply.**
  - Recipients are not required to write back.
- **Can't find the words?**
  - Consider drawing or painting a picture instead. Please add a note to kids' drawings with their age.
  - Refrain from using glitter or confetti please!
- **Please leave letters out of individual envelopes.**
  - All letters will go through a screening process and the envelopes slow that down significantly.

Thank you!



Thank you Paramedics for keeping us safe!



Dear First Responders,

---

---

---

---

---

---

---

---

---

---



# Thank You 1<sup>st</sup> Responders



www.OperationGratitude.com

Dear First Responders,

---

---

---

---

---

---

---

---



www.OperationGratitude.com

Thank you for keeping us safe!



Dear First Responders,

---

---

---

---

---

---

---

---



# Thank You Firefighters!



Dear First Responders,

---

---

---

---

---

---

---

---

---

---

---

---





## LETTER WRITING WITH STUDENTS

Operation Gratitude sends 250,000+ Care Packages each year to Deployed Troops, Veterans, New Recruits, and First Responders. Of all the items included in these Care Packages, personal letters of appreciation are often the most cherished!

Support our efforts from your classroom! Engage your students in a multi-disciplinary activity providing lessons in Writing Skills, Grammar, Civics, History, Social Studies, and Art! Prompt students to write thoughtful letters to our Heroes, at home and abroad.

### LETTER WRITING TIPS

- Write to a: Deployed Troop, New Recruit, Veteran, First Responder
- Start with a salutation, such as “Dear Hero” or “Dear Brave One”
- Express thanks for others’ selfless service
- Please do not include the date or year on your letter or card
- Share personal stories or interests, e.g. Family, Pets, Sports, Hobbies, Movies
- Use students’ **FIRST NAMES ONLY**. Include the School Name, Teacher, and Contact Information (mailing address or email) on every letter so recipients can write back
- Are your students too young to write letters? We welcome drawings or paintings; please add a note to kids’ drawings with their age. Please also avoid glitter!

Sort and label letters by Deployed Troop, Veteran, New Recruit, and First Responder. Place all sorted letters and artwork in a large envelope or box. (Please, **NO INDIVIDUAL ENVELOPES.**)

### SEND TO:

Operation Gratitude  
9409 Owensmouth Avenue,  
Chatsworth, CA 91311

\*Please download, fill out, and include a Donation Form in each box you send to us. The form can be found on our website at [OperationGratitude.com/product-donation](https://www.OperationGratitude.com/product-donation).

OperationGratitude.com | **Questions?** info@operationgratitude.com | 1-262-674-7281



@OperationGratitude



@OpGratitude



Operation Gratitude